

# The Aspire Registry

for New York's Early  
Childhood Workforce

## Effective July 2017:

### Health Codes

**§47.13, 47.15, 47.17 and 47.37** have been amended to require child care permittees to submit teachers' and trainers' documentation and certifications for review to an agency designated by the Department.

The agent would review teaching staff certifications, diplomas, educational transcripts and trainers' credentials to determine that education and training are in compliance with the Health Code.

**Flip over for details on  
how to get started!**

**Beginning in July 2017,  
programs will be required to  
complete the following steps  
prior to permit expiration date:**



**Directors or Administrators will  
create an Aspire organization  
account.**

An organization account can help Directors and Administrators organize important information related to the professional development, education and certification of teachers and staff in an early childhood program.



**Teaching staff currently employed  
at your program must complete  
Aspire Profiles.**

These profiles contain verified information about teachers' education, employment history, training and other professional activities. New hires will be expected to complete an Aspire Profile within 2 weeks of hire. Aspire Profiles should not be completed for anyone or on behalf of anyone.

In-person trainings are being  
offered by The Aspire Registry.  
Look out for your invitation as  
your permit expiration date  
approaches.